



Exchange Admission 2017-2018 Guidelines

Contact Information

Email

Incoming students to ULapland, nominations	incoming@ulapland.fi
Outgoing students from ULapland	outgoing@ulapland.fi
Agreements, general co-operation	international.relations@ulapland.fi

International Relations Office staff

Director of International Relations	Ms Outi Snellman
Erasmus Institutional Coordinator, Head of International Student Services	Ms Jaana Severidt

Advisors

Admissions

Outgoing team

Incoming team

Ms Liisa Ansala
Ms Minna Nousiainen
Ms Hanna Poikela
Ms Jenni Sjöman
Ms Virpi Nurmela
Mr Jani Suokanerva

Nomination from the Home University

Nominations should be sent by email to incoming@ulapland.fi by

- April 30 for autumn semester and full year admissions
- September 30 for spring semester admissions with the following information:
 - 1) home university
 - 2) home university Erasmus code (if available)
 - 3) applicant's name (First name/Last name)
 - 4) date of birth
 - 5) gender (female / male)
 - 6) valid email address
 - 7) duration of the exchange
 - 8) EU subject area at home institution
 - 9) EU subject area at host institution
- Applicants to the Faculty of Art and Design are required to attach a portfolio into the SoleMOVE -application.

Enclosures to the Online Application

- Letter of Motivation
- Transcript of Academic Records
- Learning Agreement
- Proof of English Language proficiency
- Portfolio (applicants to the Faculty of Art and Design)



EU Subject Area Codes used at the University of Lapland

Faculty	Field of Education	ISCED 2013	
Faculty of Art and Design	Art education, Fine art	021	
	Audiovisual media culture	0211	
	Graphic design, Industrial design, Textile and Fashion Design	0212	
Faculty of Education	Education	01	
	Teacher training (without subject specialisation)	0113	
	Teacher training (with subject specialisation)	0114	
Faculty of Law	Law	042	
Faculty of Social Sciences	Social Sciences	03	
	Accounting	0411	
	Applied Psychology	031	
	Management and Administration	0413	
	Marketing	0414	
	Political Sciences	0312	
	Social Work	0923	
	Sociology	0314	
	Tourism Research	1015	
	Arctic Studies Programme	Arctic Studies Programme	03
	Languages		222

Language Requirements

(updated requirements as of Feb 15, 2015)

Nominated students must have sufficient knowledge of English, both oral and written, for academic studies. Required level of English language proficiency must be

- B2 / IELTS 6 / TOEFL iBT 80 for the Faculties of Education, Law and Social Sciences and B1 / IELTS 5 / TOEFL 75 for the Faculty of Art and Design.

Students must prove their English skills in the SoleMOVE online application e.g. with a transcript of records, letter from the home university or official language test TOEFL iBT, IELTS Academic.



Admission Process at the University of Lapland

- Home university nominates the applicant by April 30 / September 30
- An email from SoleMOVE with the user name and instructions will be sent to the applicant within the application period.
- Applicant
 - collects the application enclosures
 - fills in the online application in SoleMOVE -system
 - sends the online application in SoleMOVE with the required attachments, no hard copies must be sent
 - can keep track of the application status online.
- Being nominated from the Partner university does not automatically mean that the student is accepted to the University of Lapland.
- The relevant faculty will review all applications.
- The faculties will make admission decision by June 16 and November 16.
- Applicant will receive the admission letter and incoming information by email through SoleMOVE –system only.

Application Periods for Students' SoleMOVE online applications

- **Autumn semester 2017 / Full Year 2017-2018 (Autumn and Spring semesters)**
April 1 – May 15, 2017
- **Spring semester 2018**
September 1 – October 15, 2017

Exchange Study Dates

- **Autumn semester 2017**
 - Orientation Programme August 22 – August 25
 - Recommended arrival days August 18 – 22
 - Exchange Study Semester August 22 – December 16
 - Please note that the courses will begin in the end of August 2017, and end on December 16, 2017.
- **Spring semester 2018**
 - Orientation Programme January 9 – 11
 - Recommended arrival days January 5 – 8
 - Exchange Study Semester January 9 – May 31
 - Please note that there will be no teaching in June – July.



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Examinations

- Examinations are arranged throughout the year, usually at the end of the course.
- There are no fixed examination periods.

Transcript of records

- Each student can print an unofficial Transcript of Records personally in the WebOODI -system.
- The Faculty will send on request the official Transcript of Records by the February 1 (Autumn Semester) and by the July 1 (Full year / Spring Semester).

Accommodation

- DAS Housing provides off-campus accommodation.
- The monthly rent varies from EUR 125-360 / person, depending on the size, condition, furniture etc. of the room.
- Online application and more information on Student Housing Office, Domus Arctica, www.das.fi.
- You can apply for housing already before the admission decision.

More information

Admissions for exchange students, Learning Agreement, Institutional Fact sheet

www.ulapland.fi/exchange

Courses for exchange students

www.ulapland.fi/courses

Information for new students

<http://www.ulapland.fi/EN/Studies/For-a-new-student>

ULapland in Facebook

[/ulapland](https://www.facebook.com/ulapland)

Instagram

[/universityoflapland](https://www.instagram.com/universityoflapland)

Twitter

[/ulapland](https://twitter.com/ulapland)

YouTube

[/ulapland](https://www.youtube.com/ulapland)

If you have any further questions, you are very welcome to contact us. We are looking forward to have your students as a part of our university society.

Dare to Dream!

Join the Arctic Dream Team!

With warm regards

International Team of the University of Lapland